

Sacred Heart Parish Council
Meeting Minutes
6:45 pm Tuesday, April 12, 2016

Attendance

Fr. Héctor Navalo C.M.F., Tom Walmsley, Joellyn Reuter, Lorenzo Martinez, Mark Otradovec, Marco Cárdenas,
Ruth Garrison, Sue Hornback, Sally Riegert, Pamela Balcazar, Armando Garcia, Greg Nutting

Absent

Joe Struble, Jonnathan Paz, Martha Rueda

1. Today's Parish Council (PC) Meeting was called to order and opened by Sally Riegert sharing prayer.
2. *March 8, 2016 Minutes were approved as presented.
3. **Special Report given by Greg Nutting on the Fundraising Committee (FRC)**
Chairs are in place for the fiscal year 2016-2017 and the FRC plans to proceed with the following:
 - Script Sales, Church Bulletin Ads, Craft Vendor Fair.
 - Charlie's Breakfast, BBQ Fundraiser,
4. **Committee Reports**
 - a. Parish Council Nominating Committee (PCNC) update given by Greg Nutting:
The PCNC met, reviewed the parish directory, and came up with "8-9" potential candidates which were then forwarded on to Fr. Héctor for approval.
The next step is for the PCNC members to contact each "potential" candidate to get their approval and willingness to commit. Greg also plans to place an ad in the church bulletin informing parishioners of the upcoming elections. Potential election dates in May are the 14 & 15 (or) 21 & 22, still to be determined.
There are three spots to be filled: Lorenzo Martinez, Sue Hornback and Dave Rohling.
Other deadlines regarding this election were discussed.
 - b. Finance Council (FC) update given by Greg Nutting:
After the FC meets a week from today, April 19, Greg will be able to present the "First quarter" report at the next PC meeting scheduled in May. Also, in following the Pastoral Plan, the FC will discuss how they will make the "quarterly" reports available to the rest of the parishioners.
 - Fr. Héctor informed PC that each individual FC member has the ability to write checks for the needs of our parish in his absence.
 - c. Maintenance Committee update given by Tom Walmsley:
*Sacred Heart Maintenance/Repair List was shared & discussed. This is a prioritized listing of needed repairs, replacements, and general in/outdoor maintenance projects which will be changing frequently. This committee is currently in the process of developing a list of people who wish to be of service and share their talents/skills in completing these needs of our parish facilities. Currently, there are eleven maintenance committee members, and this number is growing.
 - The leaking roof is top priority: Gary Reed met with Queen City Roofing and is working on a plan.
 - A "preventive" maintenance process is in the works. This is a timely check-off list, i.e. cleaning gutters.
 - Catholic Mutual Insurance Self Assessment annual requirement was completed by Tom. This form requires someone to identify potential problems within and around our parish facilities. i.e. lights, fire extinguishers, etc.
5. **Current Business**
 - a. *After reviewing the Parish by-law revisions to Article VII Section 1; and, Article VII Section 2, the PC voted and these changes were adopted.
Also, after reviewing the newly added Section 3 to Article VII the PC voted and this addition was adopted with the following change in the first sentence in (a.):
"The Parish Council shall evaluate the pastoral plan and continue its implementation in consultation with the Pastor as the annual budget is developed."

- b. *The contact list for the “Seven Priorities of Pastoral Plan / Groups & Committees” prepared by Ruth Garrison was shared and reviewed. Fr. Héctor made some additions and is working on contacts for Faith Formation, Worship, Youth, and the Hispanic Committee. Once this is completed, we can then decide what the next step will be in moving forward.
 - c. The following PC members volunteered to organize Fr. Héctor’s 50th birthday Parish celebration, scheduled on June 18th after the 4pm Mass: Armando Garcia & Sue Hornback to chair, Marco Cárdenas, Joellyn Reuter, and Mark Otradovec.
Please note that Carmen Najera has communicated that she would like to be a part of this planning.
 - d. *The Stewardship Committee met this past Sunday and approved a form entitled “Giving back in gratitude to our parish community” to be distributed to all our parishioners in an effort to get additional parishioner involvement in our PP. After discussion, it was decided the weekend of April 23-24, after each mass, an announcement will be made while the ushers pass out these forms for parishioners to complete while still in the pews; and then, the ushers will turn around and collect them. Mark volunteered to write a script for the following announcers:
 - 4 pm - Mark Otradovec
 - 9:30am - Sally Riegert
 - 12:30 pm - Antonio Almanza or Armando Garcia
 - 6pm - Marco Cárdenas or Lorenzo Martinez.
 - e. Fr. Héctor will find out if any parishioners have voiced interest in the Parish mission trip to Ft. Lauderdale tomorrow after meeting with Dee & Armida. Further updates to come.
6. **New Business**
- a. The DDF video will be shown during each mass the weekend of April 30th and May 1st.
 - b. *Upcoming parish events were discussed while reviewing the Parish calendar as of April 5, 2016.
 - First Communion, May 7th
 - Coronation of Mary, May 8th after the 9:30 mass.
 - Hispanic food/lunch sale April 24 after the 12:30 mass . Fr. Héctor stated this event is more than a fundraiser, but, also a time to get together and share.
7. **Pastor’s Report**
- Sue Hornback did not attend the event at the Pregnancy Care Center but was able to give a summary of this event after it was shared at the last Heart to Heart meeting. The woman speaker was amazing and this event was very well ran. Heart to Heart ladies plan to promote this event next year. The Pregnancy Care Center is where our baby bottle money is donated.
 - a. Fr. Héctor will have more to report on our Youth after confirmation; however, he is currently speaking with someone who is interested in working with our Youth.
 - b. At this time, Fr. Héctor is unsure if we will offer our summer camp. If we do offer our summer camp, it will still be in July. Further updates to come.
8. **Good of the Order or possible future agenda items**
- In Tom Walmsley’s absence, Greg Nutting will chair our next PC meeting in May.
9. Fr. Héctor gave the closing prayer and the meeting ended.

(* Denotes that a handout was given to PC members.)

Next Council Meeting: Tuesday, May 10, 2016 at 6:45 pm

**Respectively submitted,
Ruth Garrison, Secretary**