

Sacred Heart Parish Council
Meeting Minutes
7 pm Tuesday, August 2, 2016

Attendance

Fr. Gaspar Masilamani C.M.F., Joellyn Reuter, Greg Nutting, Ruth Garrison, Sue Hornback, Sally Riegert,
Tom Walmsley, Pamela Balcazar, Mark Otradovec
(New PC Members: Karem Aceves, Héctor Rodríguez, Clay Smith, Domingo Orozco)

Absent

Joe Struble, Armando Garcia, Lorenzo Martinez, Jonnathan Paz, Martha Rueda, Marco Cárdenas, Dave Roling

1. Today's Parish Council (PC) Meeting was called to order and opened by Fr. Gaspar sharing prayer.
Note: Fr. Gaspar scheduled to be out-of-town the week of August 9th; thus, PC met a week earlier.
2. *June 14, 2016 Minutes were approved as presented.
3. The four new PC members were welcomed and introduced: Karem Aceves, Héctor Rodríguez, Clay Smith, and Domingo Orozco.
 - *Also, proofread and discussed the Sacred Heart Church PC Members 2016-2017 contact list.
4. **Committee Reports**
 - a. Finance Council (FC) update was given by Greg Nutting on the parish budget for the Fiscal Year (FY) 2016-2017. This year's budget is still under review and needs Fr. Gaspar's recommendations and approval. The FC will be meeting with Fr. Gaspar in the next few weeks. It was noted that there is the possibility of adding a few more members to FC.
 - b. Maintenance Committee (MC) update given by Tom.
 - Discussion needs to take place with Fr. Gaspar, FC, and MC on the proper procedure to follow before repairs or work is done.
 - Currently MC has two bids to fix roof repairs/leaks. They will be reviewed and a recommendation made to Fr. Gaspar.
 - Parking lot cracks have been resealed with no guarantees, and are still leaking...input welcomed. (Concern is that when cracks leak, this gets slimy, and increases the risk of someone falling.)
 - Sacristy cabinetry made by Jim Farrar is close to being installed.
 - The new LED lights shining over the parking lot were staying on all the time. Joe Struble installed a new photoelectric sensor for the security lights to turn them off during daylight hours.
 - Rubber stripping along the carpet on the left side of the main church aisle was replaced.
 - Possible fundraising for maintenance needs was discussed.
5. **Current Business**
 - a. PC by-law Article VII: Section 1, b) "To encourage increased communication, one or more PC members shall serve as a contact(s) between each of the parish committees or groups and the PC." The first step taken was that each PC member was asked which group/committee they already serve on. A temporary committee, (Tom, Joellyn & Ruth), was formed to further discuss and develop a plan to achieve this goal.
 - b. Establishing an outline to implement the suggestions outlined in 4b of the June minutes was discussed.
 - 1) A letter of thanks & acknowledgement was written in English by Tom and sent out in an email to those English speaking parishioners. Tom plans to translate this letter in Spanish and text it to the Spanish speaking parishioners. Again, these are parishioners who have shared an interest in serving on one or more group(s)/committee(s).
 - 2) Refer to c.
 - 3) Action Steps:
 - i. Divide the groups/committees into separate meetings.
 - ii. Invite those people to a meeting with Fr. Gaspar.
 - iii. Put an agenda together for that meeting. Refer to PP and its priorities.
 - c. Suggested these meetings be established in September. Tom to call or email Fr. Bruce & Marco on their thoughts and ask if they are available to join us in September.
(Possibly combine Fr. Bruce & Marco's coming with our "Evening of Reflection" in September.)

- d. Fr. Gaspar has met with diocesan capital campaign advisor, Linda Becker, regarding the Diocesan Capital Campaign (DCC).
Mark Otradovec has accepted the 5 yr. commitment to chair the DCC for our parish and is currently undergoing training with Linda. The DCC's three areas of focus are to increase the endowment for 1) priest retirement and 2) the seminarians, and, 3) to start an endowment for the youth of our diocese.
- e. Refer to b. 1)
- 6. New Business**
- a. Sat., Aug. 13 at the 4pm Mass will be Fr. Gaspar's installation into our Parish by Bishop Rice. Please note that this will be Bishop Rice's first visit to our parish. Sue Fry is in charge of the reception to be held in the parish hall following the 4pm Mass. Please contact Sue if you are able to help. All are encouraged to attend one or preferably both events.
- b. Recommendations for two additional one-year appointees to be on PC are needed. PC members brainstormed and offered their suggestions.
- c. *SHP Calendar was reviewed from Aug. 2 thru Sept. 17, 2016.
- "Road Rally" is a tour for Bishop Rice to visit all the parishes of our diocese. Bishop Rice will be here at SHP on Sunday, August 21 at 1:30pm.
 - Hispanic Youth Seminar for our diocese is on Sat., Aug. 20 & Sun., Aug. 21. The seminar on Sun., Aug. 21, will be here at SHP at which time the Youth will be attending our 12:30 Mass; and, they are planning entertainment for Bishop Rice after he arrives at 1:30pm. Fr. Gaspar is to work out the program for Bishop Rice while he is at SHP.
- 7. Pastor's Report**
- Fr. Gaspar expressed his thanks for having the PC meeting switched to this evening due to his schedule. Also, he says "Hi" from Fr. Héctor whom he spoke to recently. Fr. Gaspar stated that right now he is participating as an observer by sitting & listening to everyone. He wants to appreciate the creativity & richness of one another. He has his own ideas but wants to be respectful and move forward as a team. Fr. expressed that he is thankful to everyone in helping him feel at ease and stated that he is very happy.
 - He also wants to see the collaboration between the Anglo and Hispanic groups and his dream is to find "common good".
 - He is concerned with the number of parishioners who have access to keys to unlock doors within our grounds. Doors have been found open when they should be locked at different hours of the day & night. Suggestions are welcome.
 - Another concern is minors entering the office area unattended by an adult/parent.
 - Regular weekly mass schedules will remain the same whether Fr. Gaspar is available or not.
 - Fr. is working on his schedule to have time for those needing counseling, etc.
 - Fr. plans to visit the homebound and sick on Fridays; but may not limit himself to this weekday. Please call the parish office for now.
 - Fr.'s day off will be on Mondays for now; but he will be available on Mondays when needed.
- 8. Good of the Order or possible future agenda items**
- None mentioned at this time.
9. Tom gave a closing prayer followed by Fr. Gaspar giving a blessing and the meeting ended.

(* Denotes that a handout was given to PC members.)

Next Council Meeting: Tuesday, September 13, 2016 at 6:45 pm
Respectively submitted,
Ruth Garrison, Secretary