

Sacred Heart Parish Council
Meeting Minutes
7 pm Tuesday, June 14, 2016

Attendance

Fr. Héctor Navalo C.M.F., Joellyn Reuter, Lorenzo Martinez, Jonnathan Paz, Martha Rueda, Ruth Garrison, Sue Hornback, Sally Riegert, Tom Walmsley, Armando Garcia, Mark Otradovec, Dave Roling

Absent

Greg Nutting, Joe Struble, Marco Cárdenas, Pamela Balcazar

1. Today's Parish Council (PC) Meeting was called to order and opened by PC members sharing their thanks to God for something special he has done in their lives.
2. *May 10, 2016 Minutes were approved as presented.
3. **Committee Reports**
 - a. *Finance Council (FC) parish budget for the Fiscal Year (FY) 2016-2017 was presented by Tom Walmsley since a representative of FC was unable to be present for this meeting. Discussion, questions, and concerns were shared in reviewing the following three handouts:
 - FY17 Sacred Heart (SH) – written Budget Summary
 - FY17 SH Budget – spreadsheet
 - FY17 SH Church Expenses - graphThis budget is subject to pastoral approval and remains a work in progress at this time. It was noted that it anticipated our developing Stewardship Committee to have a positive affect on our budget in the future.
 - b. Parish Council Nominating Committee (PCNC) recommendations for next year:
 - 1) Start early – January/February for planned May election.
 - 2) Pastor approval of all candidates communicated to PCNC in a timely manner.
 - 3) Candidates divided into two distinct lists: willing candidates & potential candidates.
 - 4) Pastor to initially contact each candidate. (Pastor may carry more weight when speaking with candidates.)
 - 5) Decide which PCNC will then talk to which candidate.
 - 6) Communication and follow-up on assigned tasks.(Note: No election took place this year, as there were four approved candidates & four positions to fill. Marco Cárdenas resigned due to a change in his work schedule creating a fourth open position.)
 - c. Maintenance Committee update given by Tom.
 - Based on this last Fiscal Year, the FC has reserved some funds for the 2016-2017 Fiscal Year which will include roof repairs and getting the parish lot sealed & striped.
 - Current maintenance accomplishments include multiple minor repairs on the Hope House, awning has been re-canvassed and will be rehung, boys urinal fixed, new LED lights shining over parking lot, pews & kneelers all checked & tightened, burned out lights in church replaced, dishwasher valve now working, but a lot more still needs to be done.
 - Maintenance preventive process is being developed so assigned people on maintenance committee can be checking things on a regular basis. i.e., fire-extinguishers and fire alarm system.
4. **Current Business**
 - a. Fr. Héctor's 49½ Birthday Parish Celebration plans & update led by Armando Garcia. There was a discussion on decorations, set-up, cleanup, and food, etc. Theme: Madrid "soccer". Everyone is asked to wear sports attire/jersey. BYOB.
 - b. Possible next steps to involve those who have indicated an interest in implementing aspect(s) of the Pastoral Plan (PP) were discussed as follows:

(* With the help of Armida Lopez, Ruth Garrison was able to share recent updates & asked for input to work toward completion of contact information for people listed on our recent survey.)

 - 1) *Compose a letter in both English & Spanish thanking those who shared an interest through our survey results letting them know they will be contacted again when these groups/committees get more organized. This letter can be mailed or emailed. Also, a courtesy phone call can be made to those preferring this method of communication.
 - 2) Fr. Bruce Wellems and Marco Lopez are willing to help in the implementation of the PP. We are looking at September or October to invite them back and begin this process.
 - 3) Calling separate group meetings for each of the Seven Priorities of Pastoral Plan with Fr. Gaspar. This would include leaders and those parishioners who have communicated interest in serving on one or more of these groups/committees, and, Fr. Gaspar. The goal would be to brainstorm and share thoughts.

5. New Business

- a. *Upcoming parish events were discussed while reviewing the Parish calendar as of August 28, 2016. Fr. Héctor will be gone a good portion of his time left here at Sacred Heart.
- b. Fr. Gaspar Masilamani will be introduced on July 10th.
- c. Fr. Gaspar becomes Pastor of Sacred Heart on July 14th.
- d. Pastoral Leadership [Staff, Parish Council (PC) & Chairpersons of groups/committees listed on Seven Priorities of PP] welcomes Fr. Gaspar after mass on Tuesday, July 19th. Everyone to bring a snack to share. Fr. Héctor to do the inviting.
- e. Reminder: NO PC meeting in July.
- f. Fr. Héctor still looking for someone to lead the Diocesan Capital Campaign.

6. Pastor's Report

- Update on the Charismatic Catholic group. It did not work out for this group to be involved here at SH Parish nor did it work out for this group to recently be involved at St. Joseph Parish. The possibility of this group wanting to return to our parish was discussed but the Council will take a "wait and see" position.
- The Claretians are discussing the possibility of supporting a position for an Associate Pastor to assist Fr. Gaspar here at SH.
- The Choir has closed its bank account and has joined other groups/committees in placing the money in the parish account. All monies are now in one account.
- Brother David, a Claretian, is here for the summer and can assist in organizing our Confirmation/Youth Group.
- Last week of June Fr. Héctor will be in Chicago to start his transition to his newly assigned parish.
- Fr. Héctor acknowledged that this is his last PC meeting and expressed his thanks to each of the PC members. Fr. Héctor also asked each of us to open hearts & arms in welcoming & assisting Fr. Gaspar.
- Tom summarized his recent trip to Chicago to attend the Claretians' Assembly. Overall Tom stated that his experience was interesting & beneficial.
- Dave Roling gave an update on his current parish, and, continues to prepare and give thanks for the SH Mission Trip to FL scheduled for this July.

7. Good of the Order or possible future agenda items

- None mentioned at this time.
8. Tom gave the closing prayer and the meeting ended.

(* Denotes that a handout was given to PC members.)

Next Council Meeting: Tuesday, August 9, 2016 at 6:45 pm
Respectively submitted,
Ruth Garrison, Secretary