

Sacred Heart Parish Council Meeting Minutes – 7:00 pm Tuesday Nov. 8, 2016  
Amended and approved on December 13, 2016

**Present:** Fr. Gaspar Masilamani, C.M.F., Greg Nutting, Domingo Orozco, Tom Walmsley, Joellyn Reuter, Lorenzo Martinez, Sue Hornback, Sally Riegert, Ruth Garrison, Clay Smith, Jennica Enriquez.  
Staff: Armida Martínez, Jim Farrar, Miguel Pérez

**Absent:** Jim Francka, Joe Struble, Karem Aceves, Héctor Rodriguez

1-2: Greg called the meeting to order after which he led the members in an opening prayer. Minutes from Oct. 11 were amended to include the listing for the 4 pm English Mass on Dec. 31.

### **Committee Reports**

3a. In Joe S's absence, Tom W reported that removal of the skylights in the gathering area and confessional as well as other roof and flashing repairs was about to begin. Also, the expenses associated with the Oct. 1 parish workday were \$697.34 which did not include items donated by Mark Riegert for storage garage repairs and other items purchased by Cinecio and Armando.

3b. Tom W reported that, starting in January, the stewardship group has arranged with Fr. Gaspar to begin placing weekly messages about stewardship in the bulletin as a way to begin increasing parishioners' understanding and awareness of the connection between discipleship and stewardship. The group also plans to read Matthew Kelly's book The 4 Signs of a Dynamic Catholic and discuss whether to recommend that copies be given to all parishioners at Christmas.

### **Current Business**

4a. Joellyn presented a proposal to comply with Article VIIb of the PC by-laws calling for Council members to act as liaison between the PC and the various parish committees and groups. Those assigned to the same group need to determine how best to update themselves on each committee's or group's plans and recent activities and subsequently inform the parish council each month.

Since this was the first attempt to establish these PC - parish group connections there might have to be adjustments made with this proposed list going forward. The only adjustments made at this meeting were the addition of Armando Garcia and Jim Farrar to the Liturgy/Worship contacts and Jim Farrar as additional contact for the adult formation/education group.

4b. Greg followed Joellyn's report by encouraging the PC to continue identifying the steps needed to implement the pastoral plan priorities. Since some groups of parishioners interested in some of the pastoral plan priorities have yet to be organized, the PC contacts for those yet-to-be-formed groups will need to meet to devise when and how to initiate a first organizational meeting or two. Fr. Gaspar encouraged those in that position to begin making plans and scheduling meetings as soon as practical and that he would be available to attend as requested.

4c. Armida M. reported results of the Sacred Heart effort on behalf of the diocesan capital campaign. As of October 31, 2016, 161 cards were assigned to the campaign visitors and 93 were returned with pledges totaling \$156,865.59 which represents 235% of the parish goal of \$66,762.

4d. The idea of moving the south counter to the north wall of the parish hall is being considered but further discussion was tabled until Joe S could address any practical issues of doing so.

### **New Business**

5a. PC member introductions at Masses will continue another week to allow parishioners to become more aware of who was serving the parish in that leadership capacity.

5b. The parish calendar through Dec. 13 was presented. It was noted that on Dec. 12 there would be a Mass in honor of Our Lady of Guadalupe but there would be no rosary.

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5c. Greg reminded everyone that the parish Christmas party was sponsored by the PC and asked everyone to pencil in the date, Sat. Dec. 17 and take an active part in making it a success. Clay S. volunteered to take charge of the planning and was given notes from last year about the items and process needed. Tom and Jim Farrar offered to help Clay as needed.

5 extra. Greg reminded everyone that the FY2015/16 parish budget summary had recently been distributed at all the Masses. However, the Finance Council had not yet met since then to determine when the first quarter budget report for 2016/17 would be presented.

### **Pastor's report**

6a. Fr. Gaspar invited Miguel Pérez to report that for the next parish directory 117 of the 460 registered families had come in for a picture. Armida added that there were 1496 persons listed as parishioners. Since a number of people were unable to keep their scheduled appointment, another picture session has been scheduled for Nov 19 from 11 a.m. to 6 pm.

6b. Fr. Gaspar is currently seeking a religious education coordinator and Hispanic life coordinator. He is pursuing a number of possibilities but it is too early to speculate how the search might end. He hopes to have a person or persons in place by sometime in early December.

6c. While some details still need to be worked out, Katherine Krudwig has been offered the position of bookkeeper upon Howard's retirement.

6d. Regarding the item listed as "Armida help," Fr. Gaspar clarified that, while Armida was very ably fulfilling her duties, he recognized that it would be very helpful to have volunteers scheduled to accompany her during those times that no one else would be in the office. Implementing this will take some time to accomplish.

6e. Jim Farrar updated everyone on the sacristy remodel, indicating that finish work on the cabinetry installation and the installation of the sink were all that remained.

6f. A thank you dinner is scheduled on Nov. 9 for those involved with the recently concluded diocesan capital campaign.

### **7. Future topics- None presented**

8. Greg closed the meeting with a prayer.

**Next Council Meeting: Tuesday, Dec. 13, 2016 at 6:45 pm after 6:00 pm Mass**

**Respectfully submitted,  
Tom Walmsley - Secretary**